# BRIGSLEY PARISH COUNCIL



Clerk: S Martin
Contact via email: clerk@brigsleyparishcouncil.com

**To Members of the Council:**

You are hereby summoned to attend the monthly meeting of the **BRIGSLEY PARISH COUNCIL** to be held in Brigsley Village Hall, St Helens Crescent, Brigsley on ***Monday 2 June 2025 at 7.15pm.*** for the purpose of transacting the following business.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

# MINUTES

## PARISH COUNCIL MEETING

## Meeting Started: 7:15pm

***Present:*** *Cllr Dixon (Chair), Cllr Hansen, Cllr Edwards, Cllr Moore, Cllr Jackson, S Martin Clerk.*

**25/026** **Apologies:**
*Cllr Pettigrew, Cllr Edwards.*

**25/027** **Declarations of Interest: (Localism Act 2011)**
a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared. (Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
b) To note dispensations given to any member of the council in respect of the agenda items listed below.
*No declarations.*

**25/028** **Minutes of Previous Meetings:**
*Agreed and signed as a true record.*

**25/029** **PUBLIC SESSION: 15 minutes:**
Members of the public invited to discuss items on the agenda only.
*No one attended the public session.*

**25/030** **Items for Discussion:**
To receive and discuss information on the following items: -

(Cllrs may consider/add any items received up to the date of the meeting, for information only).

1. Church Lane: stones on verges. Cllr Jackson stated that there are stones on verges throughout all rural areas within NEL, and it would be incredibly difficult to enforce this policy borough wide. It was discussed, for Church Lane, that two cars cannot pass each other safely using the verges, and driveways must be used as passing places. Brigsley Parish Council agreed that the removal of the stones would have a negative impact on maintaining the verges.
   *RESOLVED: S Martin has emailed Anthony Snell stating that the stones on the verges were not considered a road safety issue.*
2. Playground: Checks Completion.
   *RESOLVED: Cllr Moore completed the playground safety checks.*
3. New Webpage. S Martin has sent through the information required for the new webpages. It was agreed for Brigsley Parish Council to apply for Ward Funding to cover the costs of the webpage, logo and gov.uk domain names change.
   *RESOLVED: S Martin has submitted the application for Ward Funding. S Martin has had a meeting with Mariner Computers 18 June to discuss the new webpages.*
4. Logo update.
   *ON GOING: Cllr Hansen designing the new logo.*
5. Defibrillator: Checks Completion.
   *RESOLVED: Cllr Dixon completed the checks after the meeting.*
6. Fundraising Event.
   *ON GOING: Cllr Edwards to confirm which evening to run the event.*
7. Village Hall Picnic Benches. *Due to another ward funding application being submitted already Cllr Jackson suggested that the Village Hall Committee submit their own application for funding.*
   *RESOLVED: S Martin has emailed the Village Hall Committee with an update.*
8. Planting round Noticeboard:
   *ON GOING: On hold until November.*
9. Commemorative flagstones.
   *ON GOING: Cllr Pettigrew to speak to the Stone Mason.*

**25/031** **Police Report:**

Clerk to distribute copy of Police Report via email to Cllrs. (If available).
*RESOLVED: Emailed to all Councillors prior to the meeting.*

**25/032** **Planning:**

To discuss any incoming planning applications, including any that the Council feel should be discussed (includes applications that arise after agenda published).

a) DM/0356/25/FUL: Springfield, Waltham Road, Brigsley.
   *RESOLVED: S Martin emailed the Planning Department stating no objections.*
b) Removal of trees on Waltham Road, Brigsley.
   *ON GOING: NELC investigating, S Martin waiting for an update.*
c) 4 Brigsley Grange Close.
   *ON GOING: NELC investigating, S Martin waiting for an update.*

**25/033** **Finance:**

To agree any outstanding payments required:

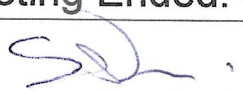
a) Daisy Communications. *Payment approved.*
b) Village Hall Hire Quarterly Payments. *Payment approved.*
c) TSB banking:
   - Board Resolution.
     *RESOLVED: Forms completed.*
   - Completion of forms. *Cllr Edwards to complete the forms.*
     *RESOLVED: S Martin delivered the forms to Cllr Edwards for completion.*

d) Loan Repayment: *Payment approved.*
e) Clerks Wages.
   *RESOLVED: agreed to pay monthly and wages approved.*
f) Annual Return 2023/2024:
   *NO ACTION REQUIRED.*
g) Annual Return 2024/2025.
   a) Annual expenditure 2025/2026.
      *RESOLVED: All agreed.*
   b) Bank Reconciliation.
      *RESOLVED: April & May signed.*
   c) Appointment of Responsible Financial Officer (RFO).
      a. *Cllr Hansen appointed as the RFO.*

**25/034** **Date of Next Meeting:**
To confirm the date of the meeting: **7 July 2025 7:15pm.**

**25/035** **Any Other Business:**

Meeting Ended: 8:30pm.

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|---|---|---|
| Signed: |  | |
| Date: | 7 July 2025 | |